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How can i convert a pdf doc to word

By Carter McBride i laptop image by martini from Fotolia.com Microsoft Word does not have a scanning application, however, Microsoft Office does have a program called Microsoft Office Document Imaging that allows scanning and can bring the file into Microsoft Word. Once the file is in Microsoft Word, the user can modify the document as he pleases. This is very useful for document modification. Click the Start menu, then select "All Programs," "Microsoft Office" and "Microsoft Office Tools," and then "Microsoft Office Document Imaging." Click "File," then "Open." Find the scanned document. Click "Open." Press "CTRL" and "A" at the same time. Press "CTRL" and "C" at the same time. Press "CTRL" and "V" at the same time in Microsoft Word. By Mara Shannon i Jupiterimages/Pixland/Getty Images Converting a WMA (Windows Media audio) file to DOC (Microsoft Works) provides an easy way to read or search through an audio recording of speech without having to listen to or transcribe the entire recording. An easy program to convert speech to text is Wave to Text, which you can download and try for free. To use it, you must first convert the WMA file to WAV, then convert the completed text file to DOC. Download Wave to Text, extract the files and install the program. Open Media Convert, a free file conversion website. Click "Browse" and select your WMA file. Choose "WAVE form audio format (*.wav)" under "Output format." Under "Advanced Settings," choose "Mono" for "Audio Channels" and "22050 Hz" for "Audio Sampling Rate." (If you convert the WMA file to WAV with another converter, make sure you can change the settings, or it might not work with Wave to Text.) Click "OK" to convert the file. When it's finished converting, click on the link to the converted file and save a copy to your computer. Open Wave to Text and click "Convert Wave to Text." Click "Add" to browse for and select your WAV file. Click "Open file(s)" to index the WAV file. Change the speech recognition accuracy and speed to your desired settings and click "Start" to convert. Click "Edit Text" on the Wave to Text toolbar. Click "Open" and select your WAV file. Edit the text. If you highlight a word and click "Start Edit," you can hear the word played to see if the program's transcription was correct. When you are done, click "Save as text" to save the transcribed text as a TXT (plain text) document. Open the TXT document in Microsoft Word or another word processing program that can write DOC files, such as Open Office. Go to "File->Save as." Under "Save as type," select "Microsoft Word (*.doc)" and click "Save." When you want to convert a PDF to Microsoft Word, you have numerous options. While they all work best when the PDF file primarily contains text and each one is straightforward to use, the best method largely depends on your personal preference and the applications you're most comfortable using. Word, Adobe Acrobat, and even Google Docs feature an approach to convert PDF to DOCX. Instructions in this article apply to Word 2019, Word 2016, Word 2013, and Word for Microsoft 365. When a PDF file is mostly text, opening it within Microsoft Word will convert it to a DOCX file automatically. Once the file is converted, it may not correspond perfectly with the original PDF. For instance, page breaks and line breaks could be different. Within Microsoft Word, open the PDF file. A message alerts that Word will convert your PDF to an editable Word document. Select OK. If you select Don't Show This Message Again, Word will automatically convert any PDFs you open in the future. Once the file opens, you can edit, cut, copy, or format the text. 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Click "OK." The Word document will be saved to the location that you chose as a JPEG file. If you have problems converting your document to a PDF file or if you don't have access to Microsoft Word, there are a number of free conversion tools available online. Please see the Resources sections for links to a few of these sites. how can i convert a word doc to pdf. how can i convert a word doc to jpg. how can i convert a word doc to excel. how can i convert a pdf file to a word doc. how to convert a word doc to pdf. how do i convert a word doc to pdf. how do i convert a doc to pdf. how to turn a word doc to pdf